

ENC 1101: FINAL PORTFOLIO PROMPT

200 Points Possible

ALL Final Portfolios Due: December 5, 2019

Portfolios will be electronically through the eportfolio option in Webcourses. You have already provided me with the link in the beginning of the semester. Resubmit that link to turn in the portfolio.

Click on the link to make an [ePortfolio](#)

Click on the link to view the [holistic rubric](#)

What is it?: *EasyWriter* (2019) says that portfolios “showcase[] your abilities and experiences” by compiling “outstanding examples” of your work (54). Your portfolio will also include a reflective cover letter (*EasyWriter*, 2019, p. 55).

The point of the Final Portfolio is for *you* to make an argument to me that you have met the course objectives listed on the [Department of Writing and Rhetoric's website](#) [Link broken as the department revises the website, see below or the syllabus for the outcomes]. We have been talking about the objectives all semester, and, if you have been completing your revision memos correctly, you have been writing about how you have met the outcomes with your assignments. You will make this argument in two ways. First, you will provide me with **EXAMPLES** of your work and how it has changed. This can include first drafts of essays, followed by final drafts of essays, revision memos, and peer reviews. Second, you will write a reflective cover letter. Rather than expecting me to make the connections

that you see between these pieces, you will **EXPLAIN** those examples to me and tell me **HOW** they demonstrate the outcomes. The cover letter is particularly important here. I can look back over your work, but I may not see the changes that YOU want me to see. So, use the cover letter to make those connections for me (your audience).

The rhetorical situation of this assignment

1. Rhetor: You are the rhetor.
2. Audience: Myself (an ENC 1101 instructor at UCF who is invested in multiliteracies) and your peers are your audience. We are an academic audience. If you choose to bend rhetorical norms, justify those choices to me in a memo in an appendix.
3. Exigence: The opportunity from which this communication arises comes from the goals that you articulated at the beginning of this class.
4. Constraints: You are both constrained and afforded different rhetorical opportunities by the medium (What can you include in this format?) and the requirements of this assignment prompt (What do you have to include? What do you have the option to include?)

Required Components of the Portfolio:

1. Cover Letter that narrates your learning process in relation to the course outcomes (see below for further details)
2. Draft and Final Revised Version of Profile of Yourself (including multimodal profile) (I HIGHLY suggest that you keep track of ALL changes and revisions highlighted in yellow or track changes)

3. Draft and Final Revised Version of Profile of Another Author
Assignment (I HIGHLY suggest that you keep track of ALL changes and revisions highlighted in yellow or track changes)
4. Draft and Final Revised Version of Profile of A Discourse Community
(I HIGHLY suggest that you keep track of ALL changes and revisions highlighted in yellow or track changes)
5. Revision Memos
6. You are not required to include peer review worksheets or instructor responses; however, they can be powerful ways to make your case.
(i.e. "Peer reviewer one wrote that I should specify my claim on my first draft, where I wrote "[QUOTE]". In my second draft, I took this advise and revised my claim to read: "[QUOTE]"

THE COVER LETTER (4-6 pages double spaced)

Include the course outcomes in the cover letter and explicitly tell me how you met those outcomes. Use quotes from your own writing as evidence.

Required Components of the Cover Letter

1. Write out each outcome as a heading.
2. Explain to me what the outcome means to you.
3. DEMONSTRATE to me with QUOTES from your own writing how you met each of these outcomes. Do not just tell me that you met the outcome because you changed a sentence from your first to your second draft. Tell me what exactly you changed (and quote yourself)

you changed and how that change shows me that you met that outcome.

4. Your initial definition of literacy and good composition (from the syllabus quiz)
5. Your final definition of literacy and good composition (from class)
6. How your definitions have changed and why or why not
7. Tell me how you can transfer what you did in this class to your other classes, to your job, or to other writing situations.

Explicitly tell me what you changed in your drafts and why. Highlight the changes in your revised drafts in yellow.

Here is an example format of the cover letter.

Remember, the course outcomes are listed on the syllabus:

Course Outcomes:

The four learning outcomes listed below guide what students actually do in ENC 1101. These outcomes represent the knowledge and abilities students should expect to acquire throughout the semester.

Outcome 1: Students will be able to read and use scholarly texts to support their writing goals.

Outcome 2: Students will be able to describe and analyze writing processes in order to flexibly adapt them to support their goals.

Outcome 3: Students will learn how to adapt to different writing contexts they need to address.

Outcome 4: Students will consider how social, rhetorical, and technological contexts shape writing conceptions, processes, rules, and learning.

SUBMISSION

Please submit your portfolio's URL to the Portfolio Assignment page on Canvas by midnight on **December 5, 2019**. If you would like me to make comments on your final portfolio, please let me know by choosing to include the "comment" feature in your ePortfolio.

Before sending me the URL, make sure that all of your work is accounted for. A portfolio that does not include all of the below mentioned work will be considered "Incomplete."

Additional Resources:

You can see find resources beyond our class on how to properly cite your sources the OWL Purdue's website. (Use the navigation bar on the left side of the page. There are also sample papers that are near the bottom of the navigation bar that are very helpful).

[APA Citation Style](#)

[MLA Citation Style](#)

You may also find my [video lecture](#) on how to cite things helpful for reference. [Turn on subtitles by clicking the settings (gear) button on the bottom right side of the video, then clicking subtitles, and then clicking

“English (auto-generated)”. Since I made this video, this will show you exactly what I am looking for.

For instructions on inserting images into a Microsoft Word document, click [here](#) and select the appropriate version of Word.

You may also find the following [WikiHow](#) helpful.

Alternatively, if you learn better by watching something, you can also click [here](#) for a YouTube video.

Grading:

Your final portfolio is worth (20%) of your grade, and I will be grading this portfolio holistically. What this means is that I will look across the work you have done in order to make a decision about how well you have achieved the course learning outcomes.